



The Supreme Commission for Tourism Kingdom of Saudi Arabia

Red Sea Tourism and Coastal Zone Management Plan

Financial Proposal



Red Sea Professional Fees and Expenses

1. Professional Fees

The professional fee estimate is based on the project brief inputs plus supporting UK based Graphics and project administration costs. Study team inputs are shown on **Table 1** with professional and support costs on **Table 2**.

2. Expenses

Expense estimates are based on travel and subsistence costs. Travel costs are round trip costs including transport from home to airport, visa costs and air travel.

Subsistence costs are based on 500 RSA dinars (£70) per day in Saudi Arabia consistent with our recent work for the Supreme Commission for Tourism.

These costs are show in **Table 3**.

3. Schedule of Payments

Our proposed schedule of payments is shown in **Table 5** and comprises a 10 per cent mobilisation payment followed by six equal monthly payments of 15 per cent per month.

4. Summary

Our total estimated professional fees and expenses is **£289,745** and is shown in **Table 4**.

This estimate is based on the assumption that the following will be provided by the client:

- office accommodation, local administrative support and facilities in Saudi Arabia;
- all local travel including drivers for site visits and meetings; and
- all sea travel including skippers and provision of diving equipment including compressed air.

Red Sea Coastal Management Plan		
Table 1 Study Team and Inputs		
Consultant Team		input in days
name	role	
Malcolm George	Coastal Tourism Planner/Team Leader	60
Martin Budd	Environmental/Coastal Zone/Water Quality Specialist	45
Michael Arora	Marine Biologist	25
Simon Montague	Urban/Regional/Land Use Planner	40
Roger Goodacre	Coastal and Marine Marketing Specialist	20
Paul Woodland	Marine Sports Specialist	25
Aylin Orbasli	Cultural Tourism/Marine Tourism/Ecotourism Specialist	30
Tom Allen	Infrastructure and Transport Specialist	25
Jim Fletcher	Economist/Economic Impact Analyst	20
TBN	Short Term Specialists	50
	Total Consultant Time	340
Support and Graphic Design		input in days
name	role	
Claire Burton	CAD, Maps and Graphic Design	15
Emma Paton	Administrative Coordinator	25
	Total Support Time	40

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Table 2 Study Team Inputs and Professional Fees			
Consultant Team			
name	role	input in days	Cost in £s
Malcolm George	Coastal Tourism Planner/Team Leader	60	46,800
Martin Budd	Environmental/Coastal Zone/Water Quality Specialist	45	24,750
Michael Arora	Marine Biologist	25	13,750
Simon Montague	Urban/Regional/Land Use Planner	40	22,000
Roger Goodacre	Coastal and Marine Marketing Specialist	20	11,000
Paul Woodland	Marine Sports Specialist	25	15,000
Aylin Orbasli	Cultural Tourism/Marine Tourism/Ecotourism Specialist	30	15,000
Tom Allen	Infrastructure and Transport Specialist	25	13,750
Jim Fletcher	Economist/Economic Impact Analyst	20	11,000
TBN	Short Term Specialists	50	25,000
	Total Consultant Time	340	£198,050
Support and Graphic Design			
name	role	input in days	Cost in £s
Claire Burton	CAD, Maps and Graphic Design	15	5,730
Emma Paton	Administrative Coordinator/Report Production	25	5,375
	Total Support Time	40	£11,105
Professional Fees and Support Costs			Cost in £s
	Total	380	£209,155

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Table 3 Study Team Per Diem and Travel Expenses						
Consultant Team						
name	role	input in days	Days in KSA	Per Diem @ £70	Number of Visits	Travel Costs £s
Malcolm George	Coastal Tourism Planner/Team Leader	60	74	5,180	6	14100
Martin Budd	Environmental/Coastal Zone/Water Quality Specialist	45	55	3,850	2	1200
Michael Arora	Marine Biologist	25	31	2,170	1	600
Simon Montague	Urban/Regional/Land Use Planner	40	48	3,360	3	7050
Roger Goodacre	Coastal and Marine Marketing Specialist	20	24	1,680	2	4700
Paul Woodland	Marine Sports Specialist	25	31	2,170	2	4700
Aylin Orbasli	Cultural Tourism/Marine Tourism/Ecotourism Specialist	30	38	2,660	2	4700
Tom Allen	Infrastructure and Transport Specialist	25	31	2,170	2	4700
Jim Fletcher	Economist/Economic Impact Analyst	20	24	1,680	2	4700
TBN	Short Term Specialists	50	31	2,170	3	7050
Total Consultant Time		340	387	27,090	25	53,500
Support and Graphic Design						
name	role	input in days	Days in KSA	Per Diem @ £70	Number of Visits	Travel Costs £s
Claire Burton	CAD, Maps and Graphic Design	15	0	0	0	0
Emma Paton	Administrative Coordinator	25	0	0	0	0
Total Support Time		40	0	0	0	0
Consultant and Support Costs						
Total		380	387	£27,090	25	£53,500
Consultant and Support Costs Per Diem and Travel						
Grand Total						£80,590

- 1 Per Diem based on 500 Saudi Ryals per day (£70)
- 2 Air fare based on a round trip costs including journey to airport and visa costs - London Jeddah £2350 - Bahrain Jeddah £600
- 3 All local KSA road and sea travel to be provided by client
- 4 Dive equipment, boat crew and cylinder hire to be provided by client
- 5 Local office to be provided by KSA client

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Table 4 Summary of Professional Fees and Expenses	
Professional Fees and Support Costs	£209,155
Travel Costs	£53,500
Hotel and Subsistence Costs	£27,090
Total Fees and Expenses	£289,745

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Table 5 Proposed Payment Schedule	
Mobilisation	10%
End of Month 1	15%
End of Month 2	15%
End of Month 3	15%
End of Month 4	15%
End of Month 5	15%
End of Month 6	15%
Total	100%



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